**Abstract preparation**

Please prepare the abstract file in MS Word or PDF. The name of the abstract should be as follows:

Abstract-Code-Last name-First name initial.doc. For example: Abstract-05-Perez-R.doc (or docx)

The “code” corresponds to the number found in the subject to which your abstract belongs to. This facilitates abstract identification.

If you are submitting more than one abstract, please add a correlative Arabic number (1, 2, etc.) after the first name initial of the author in the file name. For instance, two abstracts from the same author should be named as follows: Abstract-05-Pérez-R1.doc and Abstract-05-Pérez-R2.doc.

Abstracts must be submitted to [6isebe@gmail.com or 6isebe@itson.edu.mx](mailto:6isebe@gmail.com%20or%206isebe@itson.edu.mx) with the following text in the email subject for abstract identification: Abstract-Code-Last name-First name initial (same as the abstract file name).

Please check the Sample Abstract template for further details.

Presentation preference: At the time of submitting your abstract, please state your preference for presenting the paper, oral (platform), poster or no preference, in the e-mail.

The official languages of the symposium is English. If English is not your native language, ask for a review by a native English speaker for correct English syntax, style, and spelling, before sending the Abstract (all grammatical errors will be responsibility of the authors).

Confirmation of your abstract has been received will be acknowledged by e-mail within five working days.

Review: Abstracts received until July 15, 2018 (deadline) will be reviewed for technical merit and relevance. When assigning accepted abstracts to program slots, the Evaluation Committee will consider the authors’ suggestions as to the Topic session and presentation preference (oral or poster), but the final decision on placement will be based on best overall design of the Symposium program.

Committee’s decision on each abstract will be mailed and e-mailed to the Corresponding Author. If the Abstract is accepted, this letter will state the oral or poster session to which the abstract has been assigned, and will provide information on preparing the presentation.

Please notice that it is possible to submit up to two articles/abstracts by each registered author.

Abstracts will be published in the Book of Abstracts of the Symposium.